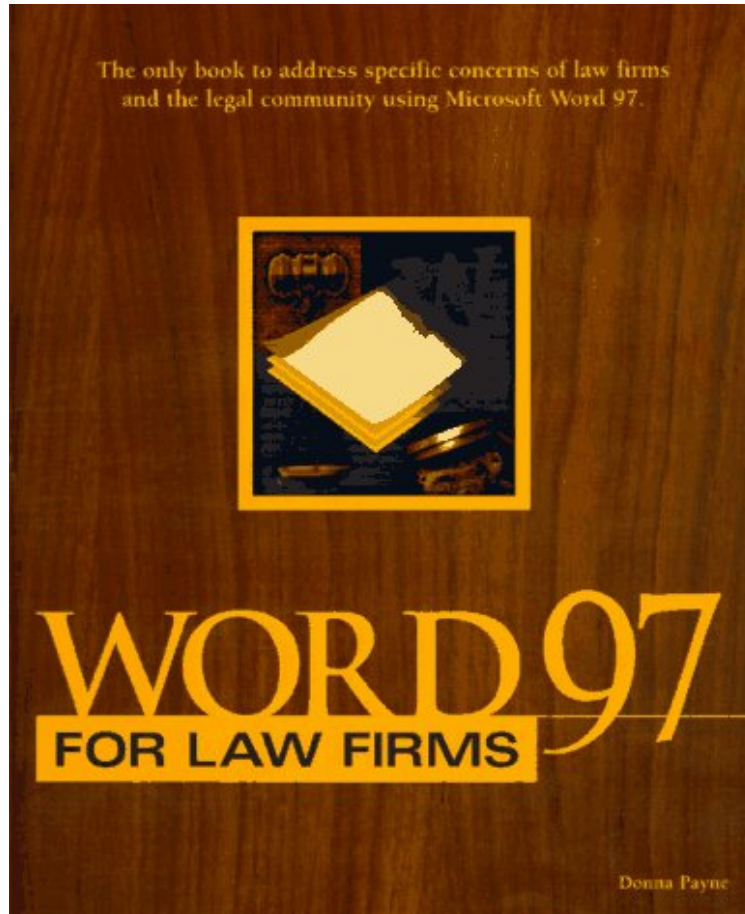


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By Ruth Edlund
The subject matter isn't exactly riveting, yet this book led me to the excitement of discovering, for example, exactly how easy it was to set up an AutoFormat table for an exhibit list. The explanation of mail merge, legal templates, and legal forms is a valuable resource for sole practitioners.

The legal community is migrating en masse to its new word processor of choice, Microsoft Word 97. This is the only book on the market today that addresses the specific concerns of law firms and the legal community using Word 97. It covers the use of Word 97 in a legal environment and is dedicated to addressing the needs of law firms in creating, editing, and sharing legal documents created in Word. It is written by a computer consulting firm, and the lead author, Donna Payne, is a Microsoft Certified Trainer and three-time recipient of the Microsoft Most Valuable Professional award.