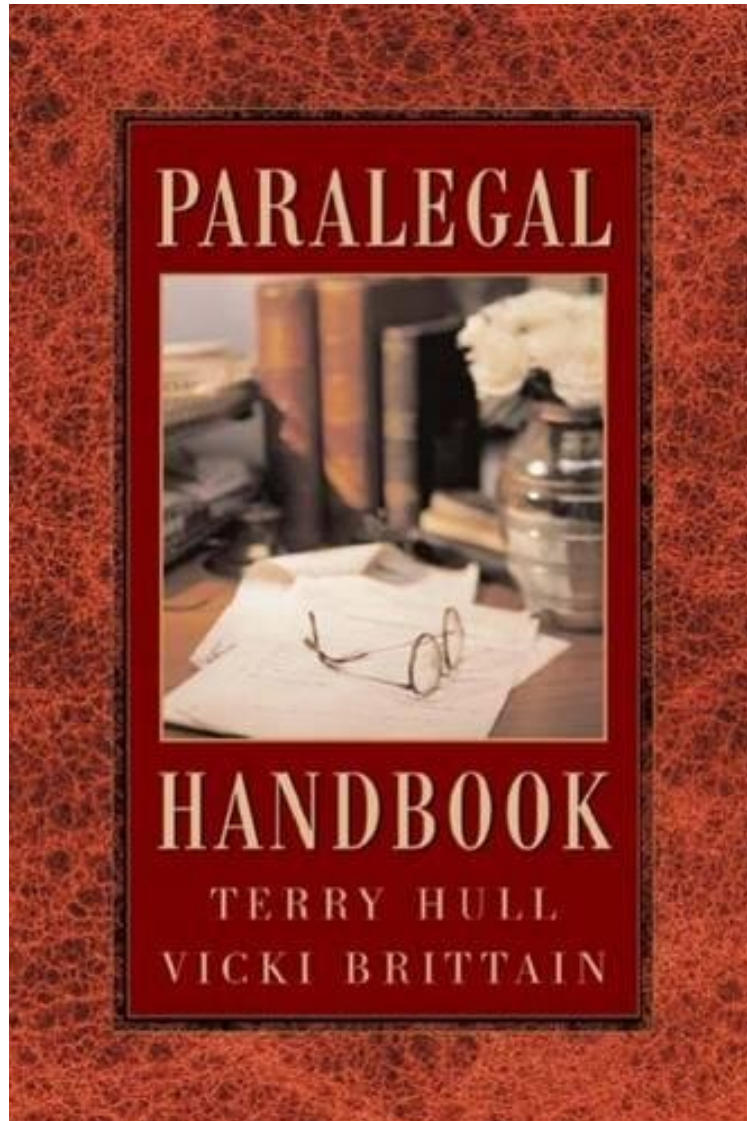


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## The Paralegal Handbook (Paralegal Reference Materials)

*Brittain, Terry L. Hull*

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1 of 1 people found the following review helpful. commentBy Great JeremyMy intention was to get a general book dealing with contracts, procedures, litigation, evidence etc from a paralegal perspective . The book failed to meet my interest. I do not want to return because I paid only the transport fee.2 of 3 people found the following review helpful.

Old edition, more about careers and employment than expected. By Zelda McOld edition, arrived in excellent condition, but was more about careers, role of paralegal, and employment issues than what I expected. I wanted a dictionary of terminology - I am still keeping the book as it was very affordable and may come in handy.

This practical guide provides a framework for the paralegal profession - how it is defined, how paralegals are utilized, professional organizations, ethical guidelines, and important issues facing the profession. It includes practical information for drafting resumes and preparing for interviews, as well as job search strategies. It incorporates articles on ethical and professional issues, written by various contributors, to expose students to diverse opinions on the important issues in the paralegal profession.

Chapter 1: What is a Paralegal? Chapter 2: Ethics and Professional Responsibility. Chapter 3: Professional Associations and Organizations. Chapter 4: Certification and Special Exams. Chapter 5: Issues Facing the Profession. Chapter 6: The Private Law Firm. Chapter 7: Alternative Types of Employment. Chapter 8: Resume Interview Workshop. Chapter 9: Internship Documents. About the Author Terry L. Hull, JD, is director of the Lawyer's Assistant Program at Southwest Texas State University and is a frequent speaker at legal seminars. In addition, she has written for professional journals on paralegal issues.