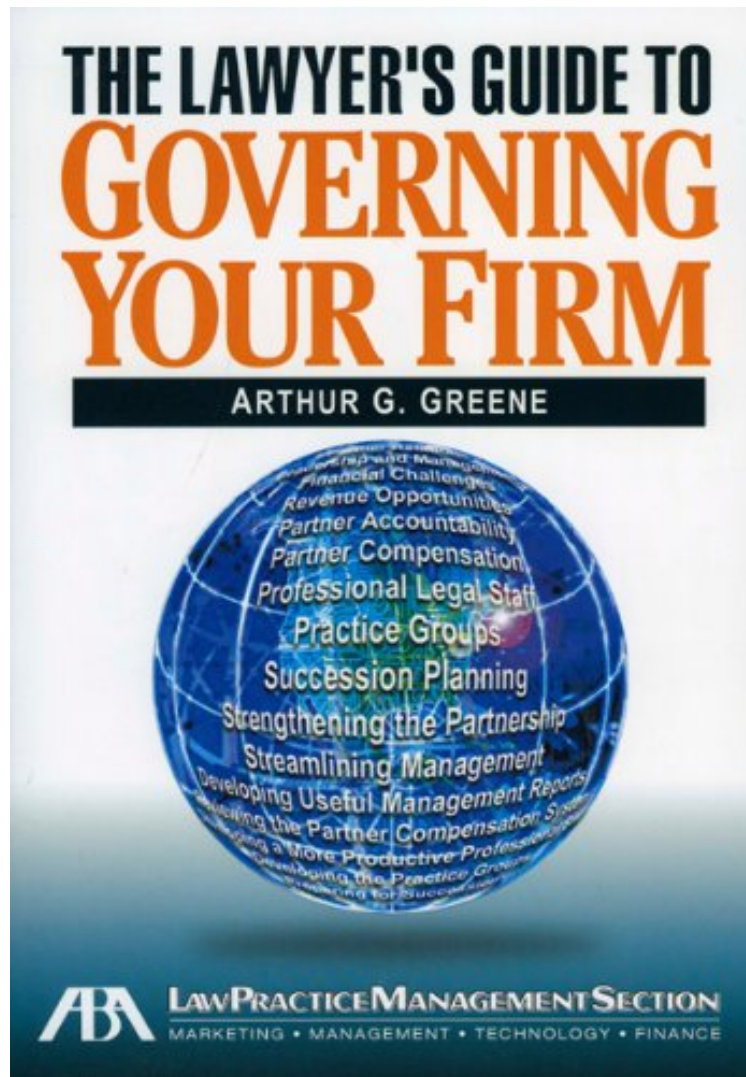


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# The Lawyer's Guide to Governing Your Firm

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This guide is a practical resource for those firms that want to provide better client service and at the same time, improve the working environment for both lawyers and staff. It provides strategies to change the climate of the law firm, boost morale, and effectively and efficiently manage the firm. Issues discussed range from leadership and partnership issues to the basics of running the office. Includes a companion CD-ROM with more than 25 model forms,

agreements, worksheets, questionnaires, policy forms, and more.