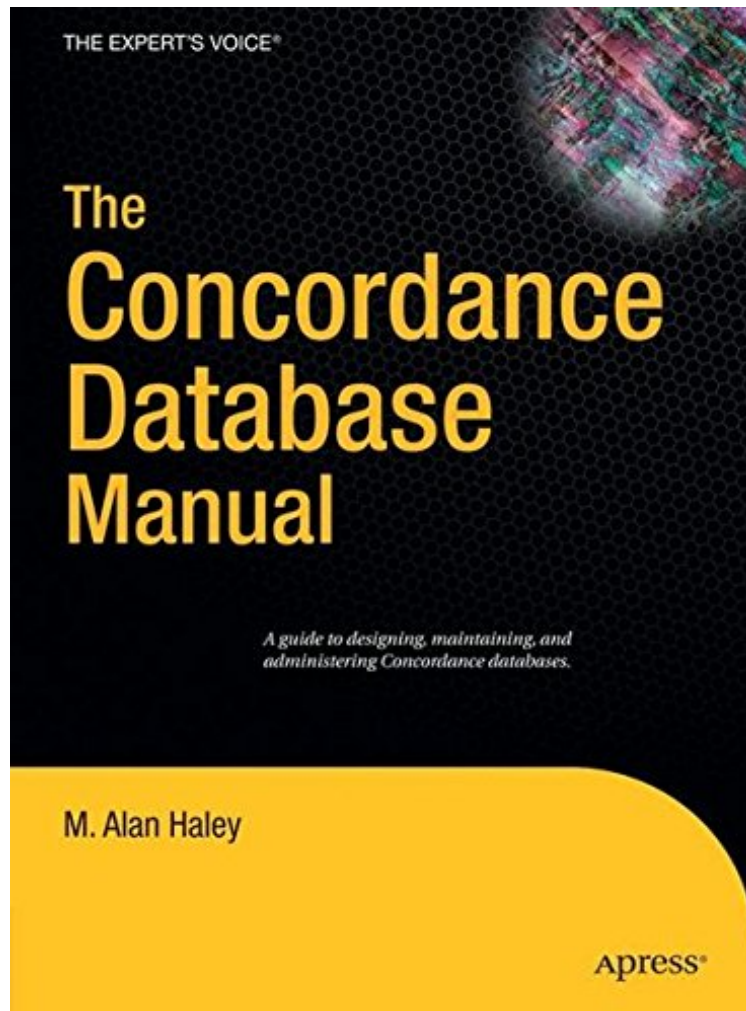


The Concordance Database Manual (Expert's Voice)

Alan Haley

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#2969241 in Books 2006-08-01 Original language: English PDF # 1 9.50 x 7.00 x 1.00l, 1.95 #File Name: 159059603X369 pages | File size: 70.Mb

Alan Haley : The Concordance Database Manual (Expert's Voice) before purchasing it in order to gage whether or not it would be worth my time, and all praised The Concordance Database Manual (Expert's Voice):

1 of 1 people found the following review helpful. Thrilled!By JRCThis book, mostly through its logical organization and step-by-step process, has been of far greater assistance to me than the User Guide provided when I purchased the software. The User Guide provides instructions via how the "Menu Bar" is organized, which is not how most people learn software. Mr. Haley's book starts with what the software can do, how you create various types of databases (back-end procedures administration), leading to how you use the databases that you've created.I cannot thank you enough for your treatise, Mr. Haley! I hope you follow-up with an updated version for Concordance 2007; I'll buy that one, too!0 of 0 people found the following review helpful. Educational.By DabeireThis book is engaging and is suitable for

all, those from intermediate to advanced readers. This writer should be applauded for how he brought this subject to life. David

This book discusses how to glean reliable data from paper and electronic documents, how to create a useful Concordance 8.0 database shell, how to load data into that shell using Opticon 3.0, and finally, how to obtain useful search results. Later chapters revisit these steps in finer detail. Coverage goes beyond technical discussion of recommended best practices to important topics such as establishing coding standards, locating reliable third party vendors, and exploiting complex search logic to aid in document review. By the end, readers will know how to deploy essential tool for document management on behalf of client users.

About the Author Alan Haley has five years of litigation support experience for national law firms, Lieff, Cabraser, Heimann, Bernstein, LLP and Ropes Gray, LLP. Alan was assigned as Concordance administrator and trainer. He also has 10 years of experience with database technologies, and has published many articles in the Association for Computing Machinery's periodical, Computing s.